GS-T.16

PROPOSAL FOR SUBMISSION OF THE COMPLETE THESIS / INDEPENDENT STUDY MANUSCRIPT FORM

Graduate Level

Valaya Alongkorn Rajabhat University under the Royal Patronage, Pathum Thani Province

Name – Surname (Mr./Mrs./Ms.) ..... Student ID No. .....
a student in the ○ Master's Degree Program ○ Doctoral Degree Program, majoring in .....
Enrolled in Semester ..... Academic Year .....
Contact phone number ..... Email .....
○ Thesis ○ Independent Study, totaling ..... credits

I wish to submit the complete thesis / independent study manuscript, in 2 copies, as follows:

Title (English): .....
.....
.....

Signature .....
(.....)
Student
Date: ..... / ..... / .....

Verified to be correct and complete. The certificate of graduation may now be issued.		
Signature ..... (.....) Thesis / Independent Study Advisor Date: ..... Month ..... B.E.	Signature ..... (.....) Associate Dean of the Graduate School for Academic Affairs Date: ..... Month ..... B.E.	Signature ..... (.....) Associate Dean of the Graduate School for Research and Academic Services Date: ..... Month ..... B.E. .....
	Signature ..... (.....) Dean of the Graduate School Date: ..... Month ..... B.E.	

The student must submit a copy of Form GS-T.16 to the Office of Academic Promotion and Registration in order to receive proof of graduation.

PROCEDURE

Proposal for Submission of the Complete Thesis / Independent Study Manuscript Form (GS-T.16)

Condition of Use: *When the student has revised the thesis / independent study in accordance with the resolution of the examination committee.*

1. The student obtains the Proposal for Submission of the Complete Manuscript Form (GS-T.16) at the Graduate School, or downloads it from the Graduate School website.
2. The student fills in the required details on the Proposal for Submission of the Complete Manuscript Form (GS-T.16).
3. The student submits the Proposal for Submission of the Complete Manuscript Form (GS-T.16) to the Chair of the Thesis / Independent Study Advisory Committee for signature.
4. The student obtains approval to graduate from the University Council.
5. The Graduate School announces the list of graduates and notifies the student to collect the original manuscript.
6. The student submits 2 copies of the complete thesis / independent study manuscript to the Graduate School.
7. The Graduate School verifies the manuscripts and forwards the thesis / independent study to the relevant units.
8. The student collects a copy of Form GS-T.16 in order to receive the transcript.